

**DARRAN VALLEY COMMUNITY COUNCIL
CYNGOR GYMUNED CWM DARRAN**

Mr. G. O. Williams
Clerk to the Council / Clerc Y Cyngor

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Dear Member,

Your attendance is requested at the next meeting of the above Community Council which will be held at Parc Cwm Darran Visitor's Centre, Deri, on **Thursday 3rd October 2019 at 6.30pm.**

Yours sincerely,

Geraint Williams
Clerk to Darran Valley Community Council

Agenda

1. Apologies for absence.
2. Declarations of interest.
3. To approve and confirm the minutes of the meeting held on Thursday 5th September 2019.
4. Matters Arising from the September 2019 meeting of Council.
5. Section 19 / 137 Grant Aid 2019/20
6. OAP Annual Trip 2019
7. Planning Applications.
8. To receive Community Council Correspondence.
9. Approval of Community Council Cheques / Payments.
10. To receive report from Gwent Police and / or Caerphilly CBC Community Safety Team.
11. Land at Chapel Street, Deri, Bargoed
12. Gelligaer and Merthyr Common. Update from the Commons Officer
13. Aneurin Bevan UHB. Clinical Futures Presentation
14. Resident Participation. Cllr. K. O'Hagan
15. Sheep Trespass Fochriw. Cllr. K. O'Hagan
16. Wind Turbine Fund. Update from colleagues at GAVO

DARRAN VALLEY COMMUNITY COUNCIL

Minutes of the last meeting held at Parc Cwm Darran Visitor's Centre, Deri, of the above Community Council on Thursday 5th September 2019 at 6.30pm.

Present

Cllr. D. Nicholas (In the Chair)
Cllr. D. Hardacre
Cllr. P. Roberts
Cllr. K. O'Hagan

Cllr. P. Thomas
Cllr. H. Holifield
Cllr. A. Vincent

Absent and Apologies

Cllr. G. Matthews

Belated apologies were received from colleagues at Gwent Police.

In Attendance

Mr. G. O. Williams Clerk

Two Local Residents were also present.

41 Minutes and Apologies

The Chair welcomed Councillors back following the summer recess and also welcomed the local resident in attendance to the meeting. The minutes of the meeting held on Thursday 4th July 2019, previously circulated to members were accepted as an accurate record and signed by the Chairperson Cllr. D. Nicholas.

Apologies for absence were received from Cllr. G. Matthews

Councillor A. Vincent duly signed her Declaration of Acceptance of Office for 2019/20.

42 Declarations of Interest

No declarations of interest were received.

Cllr. H. Holifield and Cllr. A. Vincent joined the meeting at 6.35pm. On questioning by the Clerk, Cllr. H. Holifield confirmed apology for Cllr. G. Matthews.

The Clerk read aloud a letter of resignation received from Cllr. P. Thomas (Fochriw Ward) owing to a period of ill-health both for health and her husband. The Clerk outlined to Council the process for advertising a casual vacancy and the potential financial implications / consequences of a bi-election.

Moved. Clerk to liaise with colleagues at Caerphilly CBC and to pursue with the advertising of the casual vacancy as soon as is practical.

Moved. Clerk to report progress at the October meeting of Council.

43 Matters Arising

43.01 Minute No. 26 and 29.03 2019/20

Wind Turbine Community Benefit Fund 2019/20.

The Clerk updated Council on a face-to-face meeting held with colleagues at GAVO during the summer recess. Within his update, the Clerk updated Council on the funds available to support round-2 as follows:

- **£1,313.00** (Amount carried forward from Round-1, not subject to the 10% administration fee;
- £4,582.50 (Amount allocated for 2019/20 Round-2, subject to 10% administration fee = **£458.25** balance for fund = **£4,124.25**)
- Total available fund (Round-2) = **£5,437.25**

Following discussion, it was unanimously agreed:

- GAVO take sole responsibility for the development of an Assessment Panel (3-5 persons), made up of people with relevant experience, with no association with the Community Area. The key being the ability to judge an application on its merits, not tainted by opinion or affiliation. The Clerk pointed out that colleagues at GAVO were on hand to support all / any organisations with application development, thus ensuring all organisations were positioned on an equal footing from which to apply. It was noted that parity of distribution of the grant fund between all communities i.e. Fochriw, Deri, Groesfaen and Pentwyn would be determined by the strength of application, not contrived through a percentage allocation.
- The scheme to launch during October 2019 running to a closing date in late November / early December 2019, with the panel scheduled to meet in the New Year (January 2020). Actual dates to be agreed and confirmed by colleagues at GAVO.
- Awards to be capped at a maximum of £1,000.00 per application. This advice was received from GAVO, the theory being to ensure a multiple of successful applications, removing the potential for a single award, but also imposed to calibrate the thinking of applicants, in terms of size and scale and/or the necessity to evidence additional funding sources where scheme plans run in excess of £1,000.00.
- GAVO work up a coherent timeline for communications and information cascade, thus overcoming the hiatus and inconsistencies / difficulties experienced in 2018/19.

Moved. Clerk to instruct as appropriate and report update at the October meeting of Council.

43.02 Minute No. 31.4 Information Commissioners Office

GDPR/Data Protection Act 2018. Data protection fee renewal.

The Clerk advised Council that owing to the absence of a second signature on Cheque Number 001925, authorised at the July meeting of Council, he had been unable to pay Council's subscription for 2019/20 through traditional means. The Clerk advised Council that rather than default on the deadline for payment over the summer period, he had made arrangements to cancel the above-mentioned cheque (copy presented at Council meeting), and had paid

the subscription via his own account. A copy of receipt of payment and Tier 1 certificate was presented to Council as evidence of this expenditure.

Moved. Payment / re-imbusement to the Clerk £40.00

43.03 Minute No. 31.5 SSE

Invoice for unlimited metered supply (Christmas Lighting 2018/19)

The Clerk advised Council that further to detailed consultation with colleagues at SSE an error in invoicing had been acknowledged, a new invoice having been issued for £197.05 less than originally billed, the new invoice being for £22.04. The Clerk advised Council that rather than default on the deadline for payment over the summer period, he had paid the invoice via his own account.

Moved. Payment / re-imbusement to the Clerk £22.04.

43.04 Minute No. 35 PSPO at Cefn Brithder

The Clerk advised Council that he was still to receive an update from Mr. O. Ashton (Caerphilly CBC) on action agreed at the July meeting of Council. A conversation ensued in which some Councillors questioned the value of the placing of a key, and in doing so, conflicting with both the discussion and agreements / decisions made at the July meeting of Council. Cllr. D. Hardacre confirmed to Council, he had been approached to confirm the positioning of a key.

Moved. Cllr. D. Hardacre to clarify the current position with Mr. O. Ashton and report at the October meeting of Council.

43.05 Minute No. 36 Summer Scheme 2019

The Clerk provided Council with a verbal update of the activities leading up to, and the delivery of the above-mentioned scheme. The Clerk advised Council that although the scheme had been fully booked 120 booking for 100 purchased places, 94 children actually attended, 45 during week one (Fochriw) and 49 during week two (Deri). Cllr. K. O'Hagan provided Council with his observations, having attended on a number of mornings and discussed the provision with attending parents and children.

Moved. Clerk to work with colleagues at Caerphilly Adventures to illicit email feedback from parents of those who benefited from the scheme.

Moved. Clerk to report at the October / November meeting of Council.

Cllr. A. Vincent updated Council on an equally successful scheme operated for younger children at Deri Community Centre, urging Council to think more widely in 2020, to include the potential to fund a scheme for younger children. It was agreed, this discussion be deferred for nearer the turn of the financial year.

43.06 Minute No. 38 Renewal of Council IT

The Clerk advised Council that further to agreement at the July meeting of Council, he had disposed of Council's aging and malfunctioning/defective IT equipment and purchased new within the agreed funding envelop of £500.00. The Clerk advised Council of the following purchase:

- HP 14" AMD Ryzen 3 Laptop 128GB SSD Grey £349.00
- HP Officejet Pro 6960 All-in-One Wireless Inkjet £059.00

£408.00

The Clerk also advised on the purchase of a HP903XL Ink Cartridge for use with the new printer at £34.99. Total VAT to be reclaimed with purchase/s £73.83.

Moved. Payment / re-imburement to the Clerk £442.99.

44 **Planning Applications**

The Clerk confirmed no applications for planning had been received since the last meeting of Council.

Cllr. K. O'Hagan brought Council's attention to a Commons Application / Consultation developed in partnership between Caerphilly and Merthyr CBCs. Cllr. K. O'Hagan advised Council that documentation relevant to the proposal was on display within the Visitors Centre, the consultation period scheduled to end on September 30th.

45 **Correspondence**

45.1 HM Revenue and Customs.

Full Payment Submission for period ending 5th August 2019.

Moved. Noted on file.

45.2 HM Revenue and Customs.

Full Payment Submission for period ending 5th September 2019.

Moved. Noted on file.

45.3 Lloyds Bank.

Receipt of Sheet No. 35 from Account x1x4x4x9.

Moved. Noted on file and for finance file.

45.4 Information Commissioners Office

Payment acknowledgement.

Moved. Noted on file.

45.5 Caerphilly CBC

Notification of second Precept payment.

Moved. Noted in Financial File. Received £6,240.00

45.6 Caerphilly CBC

Notification of a change of supplier for Town and Community Council website provisions, the new provider having been appointed to update on out of date technology. The new technology being equipped to support; mobile friendly (responsive); ease of update; and compliance to AA accessibility standards.

Moved. Noted on file. Clerk to work with colleagues at Caerphilly CBC on the refresh.

45.7 Caerphilly CBC

Proposed repairs to revetment at Fochriw.

The Clerk updated Council on proposed work to reduce the slope gradient of the left embankment of Fochriw Road as vehicles approach entry to Fochriw.

Moved. Noted on file with no Councillors wishing to pursue the invitation for a site meeting.

46 **Approval of Community Council Cheques**

The attached list of Community Council cheques was approved by members and amounted to **£00,950.69**.

47 **Council Section 19 / 137 Granting 2019/20**

Owing to the above-mentioned resignation of Cllr. P. Thomas and the subsequent potential for a bi-election and associated costs, this item was deferred pending the outcome of the Casual Vacancy process. Previous bi-election costs having totalled £2,693.48.

Moved. Clerk to update the Community Council website with words to that effect, ensuring interested local groups are kept up-to-date with the potential timing of a granting scheme, should one be available in 2019/20.

Moved. Subject to affordability, the Clerk to diarise additional time to for Council to discuss / agree the parameters for any scheme in 2019/20.

48 **OAP Annual Trip 2019**

Owing to the above-mentioned resignation of Cllr. P. Thomas and the subsequent potential for a bi-election and associated costs, this item was deferred pending the outcome of the Casual Vacancy process. Previous bi-election costs having totalled £2,693.48.

Moved. Subject to affordability, the Clerk to diarise additional time to for Council to discuss / agree the parameters for any scheme in 2019/20.

49 **Christmas Lighting 2019/20**

Clerk to arrange with Elsbury Platforms Ltd, that the following Christmas lights be installed:

- Dressing of Tree in Deri Square; and
- 10 figurines in Fochriw, Pentwyn and Groesfaen

Clerk to arrange with Mr. Richard James that Council's display be illuminated daily from 2nd December 2019 and until 3rd January 2020, between the hours of 16:00 and midnight.

Moved. Councillors to ensure local residents are aware of the rationale associated with illumination in December not November, the key differential with Town and City displays being that they illuminate earlier in line with the retail / shopping season.

50 **Armistice Day Arrangements 2019**

Following discussion, it was agreed the Clerk coordinate the purchase of two wreaths for distribution at the November meeting of Council. Council to agree representation at the November meeting of Council, although it was acknowledged the Chair of Council traditionally attended and represented Council. Cllr K O'Hagan and the Clerk to coordinate the installation of lamppost poppies (as per last years arrangements), approximately 14 days prior to Armistice weekend.

51 **Gwent Police**

Belated apologies for absence were provided by colleagues at Gwent Police. Cllr. D. Hardacre advised Council that in his capacity of County Borough Member he receives written updates on policing activities in the area. Cllr. Hardacre agreed to share a copy of future correspondence with members.

Date of Next and Future Meetings

Full Council. Thursday 3rd October 2019, 6.30pm

Full Council. Thursday 7th November 2019, 6.30pm

Full Council. Thursday 5th December 2019, 6.30pm

Full Council. Thursday 9th January 2019, 6.30pm

In closing the meeting, the Chair thanked Cllr. P. Thomas for her service to Council and the local Community. This sentiment was echoed by members.

Meeting Closed at 7.50pm.

_____ **Chairperson**