

**DARRAN VALLEY COMMUNITY COUNCIL  
CYNGOR GYMUNED CWM DARRAN**

Mr. G. O. Williams  
Clerk to the Council / Clerc Y Cyngor

29 Bishops Grove  
Penydarren  
Merthyr Tydfil  
Mid Glamorgan  
CF47 9LJ  
Mobile. 07949875089  
Email [darranvalleycc@btinternet.com](mailto:darranvalleycc@btinternet.com)

Dear Member,

Your attendance is requested at the next meeting of the above Community Council which will be held at Parc Cwm Darran Visitor's Centre, Deri, on **Thursday 4<sup>th</sup> July 2019 at 6.30pm.**

Yours sincerely,

Geraint Williams  
Clerk to Darran Valley Community Council

---

## **Agenda**

Learning Session 18:30 to 19:00. Chairing Skills

1. Apologies for absence.
2. Declarations of interest.
3. To approve and confirm the minutes of the meeting held on Thursday 6<sup>th</sup> June 2019.
4. Matters Arising from the June 2019 meeting of Council.
5. To receive Cllr. E. Stenner – Cefn Brithdwr PSPO
6. Summer Scheme July / August 2019
7. Council Section 19 / 137 Granting 2019/20
8. Replacement / renewal of Council IT
9. Planning Applications.
10. To receive Community Council Correspondence.
11. Approval of Community Council Cheques / Payments.
12. To receive report from Gwent Police and / or Caerphilly CBC Community Safety Team.
13. Quarter 1 Review 2019/20

## DARRAN VALLEY COMMUNITY COUNCIL

Minutes of the last meeting held at Parc Cwm Darran Visitor's Centre, Deri, of the above Community Council on Thursday 6<sup>th</sup> June 2019 at 6.30pm.

---

### **Present**

Cllr. D. Nicholas (In the Chair)  
Cllr. D. Hardacre  
Cllr. H. Holifield

Cllr. G. Matthews  
Cllr. K. O'Hagan

### **Apologies**

Cllr. R. Chapman  
Cllr. A. Vincent

Cllr. P. Thomas  
Cllr. P. Roberts

### **In Attendance**

Mr. G. O. Williams Clerk  
Mrs. J. Richards Council's Internal Auditor

One Local Residents (Mr. E. Blanche) was also present.

---

### **15 Minutes and Apologies**

The minutes of the meeting held on Thursday 4<sup>th</sup> April 2019, previously circulated to members were accepted as an accurate record and signed by the Chairperson Cllr. D. Nicholas.

The minutes of the Annual General Meeting held on Thursday 2<sup>nd</sup> May 2019, also circulated to members were confirmed for accuracy. A copy was signed by the Chairperson Cllr. D. Nicholas.

Cllr. K. O'Hagan requested Council consider a swifter distribution of minutes, thus ensuring the ability for Councillors to recall discussions more immediately. This proposal was duly seconded by Cllr. H. Holifield.

The Clerk confirmed he would endeavour to circulate minutes electronically within 10 working days, although this should not be viewed as deadline and would from time to time be influenced by other issues. The Clerk advised that Councillors should not enter into debate on the accuracy prior to the next meeting, when the formal opportunity to amend is included as a standing agenda item. The Clerk also reminded Council that draft minutes do not become a legal document until approved at Council and therefore Councillors should refrain from wider circulation / dissemination until after this scrutiny / approval. The Clerk also advised paper minutes and an agenda would be distributed as normal three clear days ahead of the next meeting of Council.

Apologies for absence were received from Cllr. A. Vincent, Cllr. R. Chapman, Cllr. P. Roberts and Cllr. P. Thomas.

Apologies for absence were also received from Cllr. E. Stenner, the Clerk advising that owing to a clash of commitments, Cllr. Stenner would now attend the July meeting of Council.

**16. Declarations of Interest**

16.1 No declarations of interest were received.

16.2 Cllr. D. Hardacre referenced a conversation with Mr. R. Tranter Monitoring Officer at Caerphilly CBC regarding appropriate action when declaring interest on discussions / awards of <£500.00.

Moved. Clerk to research further and to advise at the next meeting of Council.

**17 Matters Arising**

17.1 One Voice Wales. Chairs Training.

The Clerk confirmed Cllr P. Roberts attended the Chaining Skills training delivered by One Voice Wales in Barry on 14<sup>th</sup> May 2019.

Moved. Clerk to use materials to develop and deliver a learning session at the July meeting of Council.

Moved. Payment of invoice. £60.00.

17.2 Minute No. 14\_2019/20

Sheep Trespass

Cllr. K. O'Hagan advised Council that remedial action at Pontlottyn Road and at the playground in Fochriw, had been completed.

**18 Planning Applications**

The Clerk confirmed two applications for planning had been received since the last meeting of Council.

Planning Application Ref. **19/0363/COU**

Location: Nazareth Chapel, Mill Road, Deri

Proposal. Change the use of former Welsh Nazareth Independent Chapel into one dwelling at Nazareth Chapel, Mill Road, Deri.

Moved. Council raised no objection to this planning application.

Planning Application Ref. **19/0388/FULL**

Location: 4 Jenkins Row, Deri, Bargoed, CF81 9HY

Proposal: Erect single storey rear extension at 4 Jenkins Row, Deri, Bargoed, CF81 9HY

Moved. Council raised no objection to this planning application.

**19 Correspondence**

19.1 HM Revenue and Customs

Full Payment Submission for period ending 5<sup>th</sup> May 2019.

Moved. Noted on file.

19.2 HM Revenue and Customs

Full Payment Submission for period ending 5<sup>th</sup> June 2019.

Moved. Noted on file.

19.3 HM Revenue and Customs

Confirmation of receipt of VAT reclaim from 2018/19  
Moved. Noted on file.

- 19.4 Lloyds Bank  
Receipt of Sheet No. 32 & 33 from Account x1x4x4x9.  
Moved. Noted on file and for finance file.
- 19.5 Zurich Municipal  
Receipt and acknowledgment of payment for 2019/20.  
Moved. Noted on file.
- 19.6 Caerphilly CBC  
Remittance Advice notifying the receipt of the first precept payment.  
Moved. Noted on file.
- 19.6 Caerphilly CBC  
Invoice for Room Hire at Parc Cwm Darran.  
Moved. Clerk to liaise with finance / invoicing at Caerphilly CBC to advise the meeting held on 02.04.2019 should be invoiced to GAVO not the Community Council.  
Moved. Payment. £264.00
- 19.8 Dawn Bowden AM for Merthyr Tydfil and Rhymney  
Notification of surgery dates for May and June 2019.  
Moved. Noted on file.
- 19.9 Gerald Jones MP for Merthyr Tydfil and Rhymney  
Notification of surgery dates for May and June 2019.  
Moved. Noted on file.
- 19.10 Letter from local resident Mr. P. Price.  
Within his correspondence, Mr. Price advised Council of his plans to cease organisation of the November Remembrance Service at Fochriw, requesting that Council consider adopting responsibilities for this coming and future years.  
During discussion, Council concluded that it would be more appropriate for an individual / local group (perhaps the Primary School) to take responsibility.  
Moved. Cllr. D. Hardacre to liaise with Mr. Price / local groups and to report progress at the July meeting of Council.
- 19.11 Tirwedd Y Comin  
Update for activities to June 2019  
Moved. Clerk to circulate an electronic copy to Councillors.  
Moved. Clerk to invite the Commons Ranger to the September / October meeting of Council.
- 20 **Approval of Community Council Cheques**  
The attached list of Community Council cheques was approved by members and amounted to **£00,746.83.**

**Caerphilly CBC Countryside****To receive report from Peter Lewis Senior Ranger Parc Cwm Darran.**

Moved. Clerk to circulate report for May & June 2019 by email.

June 2019

Visitor Centre/Café/Campsite

The visitor centre has been very busy this month helped by the newly re-launched "Lakeside view Café" which is doing very well.

The campsite has also done very well with takings up over the last two months compared to previous years.

Our RDP Team has now harvested the larch needed from our woodlands, cut it into timber lengths and it is now ready to be used in the fabrication of our new eco-friendly woodland glamping pod.

Site Works

Ongoing litter picking in the park and on the cycle-route.

Checking and clearing ditches/culverts after storms. Ongoing

All recommended play equipment has now been replaced or repaired and the new swing unit has been fitted.

We have been doing lots of fencing repairs on our boundary fences to try and stop sheep trespass.

We look delivery of two nice new oak picnic tables for the patio.

Strimmed around Memorial garden

We are awaiting a fitting date for our new interpretation panels to our LNR Meadow, Wild Boar Amphitheatre, Fisherman's Car Park and the Memorial Garden.

New replacement fencing is due on the scout field and opposite the Deri Community Centre in the next month.

School Visits

Libanus Primary visited the park on the 3<sup>rd</sup> of May with 45 pupils.

Hendre Primary school were in the park yesterday with 45 pupils doing pond dipping and other environmental activities.

Events

The 10k run being organised by Just Run in the park on the morning of the 30<sup>th</sup> June has been cancelled due to insufficient numbers, however we do have another 5-mile run organised in the park on the 18<sup>th</sup> August.

Ballet Cymru in partnership with Aberbargoed Primary are performing Romeo and Juliette in our amphitheatre again this year on the evening of the 27<sup>th</sup> June. Tickets will be available from the Blackwood Miners Institute or from here on the day.

Retirement

Dick Chapman has now officially retired! Unfortunately, he or his post will not be replaced.

Moved. Clerk to invite Peter Lewis to report in person at various meetings, predominantly those in the summer months.

Moved. Clerk to write to Caerphilly CBC to advise on the issue with sheep trespass in the park and the potential impact on tourism / trade owing to sheep accessing the campsite area.

**22 Gwent Police**

Apologies for absence were received from Gwent Police.

Moved. Cllr. D. Hardacre to liaise directly with the author / distributor of the report to County Borough Members to request the Clerk be copied into future correspondence. The Clerk to subsequently coordinate regular distribution all Community Councillors

**23 PSPO at Cefn Brithdwr**

Apologies for absence were received from Cllr. E. Stenner. This item was subsequently deferred for discussion at the July meeting of Council.

**24 Community Council Accounts / Internal Audit – Mrs. J. Richards**

Mrs Julie Richards (Council's Internal Auditor) provided Council with a verbal overview of the finding of her audit before reading aloud the statements relevant to her role as the Internal Auditor (section 4) and populating the boxes with accurate and appropriate responses. The form was subsequently signed and dated by the appropriate Officers.

Moved. Clerk to forward necessary documentation for external audit as appropriate.

Cllr. D. Nicholas thanked Mrs. J. Richards for her report and for attending the meeting.

Moved. Payment.

**25 Summer Scheme 2019**

The Clerk updated Council on his actions from the April meeting of Council, explaining he had been in liaison with Mr. R. Keep of Caerphilly Adventures and Mr. Dale Lewis of Sport Caerphilly to explore the development of a costed model for 2019/20. The Clerk reported three possible options; the first a traditional summer scheme run from both Community Centres over a 9 day period, split between both villages; option two being the purchase of places at a static scheme run at Heolddu Leisure Centre (albeit without transport); and option three, an outdoor / adventure summer scheme run by Caerphilly Adventures.

Following discussion Council agreed to pursue a scheme with Caerphilly Adventures – 100 places split equally between both villages and delivered over a period of 10 days, 10 persons per activity per day.

Moved. Clerk to make necessary arrangements with Mr. R. Keep of Caerphilly Adventures.

Moved. Clerk to liaise with both Primary Schools and 'Friends of' groups to explore options for name collation / booking of slots.

**26 Wind Turbine Community Benefit Fund. Review and forward look**

The Clerk opened discussions highlighting a number of areas for improvement, to include swifter publication of successful awards as outlined in the table shown below.

## Round 1. Successful Applications

Ref	Organisation	Purpose	Award
DV2019-01-03	Fochriw Minis	Storage Container	£1,500.00
DV2019-01-08	Groesfaen Residents Association	Car Park Improvements	£0,594.00
DV2019-01-05	Deri RFC	Livestock Fencing	£1,260.00
DV2019-01-10	Fruity Fridays	Crafting Equipment	£0,380.00
DV2019-01-01	Friends of Deri Primary	Play Equipment	£1,340.00
Total award			<b>£5,074.00</b>
Balance to be carried forward to Round2			<b>£1,313.00</b>

Following discussion, it was agreed Council re-engage GAVO to support Round2 of the scheme to be delivered during 2019/20. Scheme details as outlined below.

- Scheme value £04,582.50 plus £1,313.00 carried forward from 2018/19 scheme.
- Service fee 10% of £04,582.50 = £458.25 (the fee for the £1,313.00 element having already been made). Payable to GAVO.
- Net scheme value £5,437.25.
- Timescale for development and delivery - October to December, with award and payment January to March 2020.
- Panel. Council agreed to apply a different approach for Round2 of the scheme, requesting the Clerk work with GAVO in the recruitment of a 'new' independent panel representative of the community area i.e. 2x Councillors (1 Deri / 1 Fochriw) plus X made up of a cross-section of society, influenced by community profile data.

Moved. The Clerk to liaise as appropriate with colleagues at GAVO, to include more detailed work on thematic and award amount principles, and stronger plans around publicity, promotion, and post award communications.

### Date of Next and Future Meetings

Full Council. Thursday 4<sup>th</sup> July 2019, 6.30pm

Full Council. Thursday 5<sup>th</sup> September 2019, 6.30pm

Full Council. Thursday 3<sup>rd</sup> October 2019, 6.30pm

Full Council. Thursday 7<sup>th</sup> November 2019, 6.30pm

Full Council. Thursday 5<sup>th</sup> December 2019, 6.30pm

**Meeting Closed at 8.20pm.**

\_\_\_\_\_ **Chairperson**